GLENSHEEN

UNIVERSITY OF MINNESOTA DULUTH
Driven to Discover

Intern Application

Please fill out the following as completely and accurately as possible. Electronic filing is preferable. To fill this document out using Adobe Reader, first save the document to your computer to ensure there is no loss of data. Return completed application to Lauren Schuette, Glensheen Office Manager, at laurens@d.umn.edu.

Date _____   **Name (F, L)** _____

Phone _____   **Email** _____

Student ID _____

Local Address   Street _____

City _____   State _____   Zip _____

Mailing Address   Street _____
☐ *Same as above*

City _____   State _____   Zip _____

Do you have excellent English writing and verbal skills?   ☐ **Yes**   ☐ **No**

Availability   Please indicate start and end dates available for this internship.

Start _____   End _____

Amount of hours available per week _____

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3300 London Road, Duluth, MN 55804
218.726.8910 | 888.454.GLEN | info@glensheen.org | glensheen.org   Page 1 of 3
The University of Minnesota is an equal opportunity educator and employer.

Experience   Please attach a resume with your recent work experience.

References   Please provide two professional or academic references below.

Name _____

Relationship _____   Phone _____

Name _____

Relationship _____   Phone _____

Education   Are you currently a student?   ☐ **Yes**   ☐ **No**
If yes, please fill out the section below.

Current Status   ☐ **High School**   ☐ **Undergraduate**   ☐ **Graduate**

School / College _____

Academic Level _____   Major _____

Cumulative GPA _____   GPA in Major Field of Study _____

Degree Expected _____   Anticipated Conferral Date _____

Please list all degrees held, educational institutions attended, and/or dates of degree conferral.

_____

_____

Program Requirements   Does the program you are in require you take an internship?   ☐ **Yes**   ☐ **No**
If yes, please fill out the section below.

Program / Class _____

Hours Required _____   Number of Credits _____

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Which area(s)/department(s) of Glensheen most interests you? *Check all that apply*

☐ **Collections** ☐ **Research** ☐ **Fundraising** ☐ **Events & Event Planning** ☐ **Marketing**

☐ **Graphics & Multi-Media** ☐ **Other** *Please specify*

_____

_____

Please list any special skills, such as language, office, computers & programs, public speaking, etc. you can bring to an internship.

_____

_____

_____

How did you learn about the Glensheen internship programs?

_____

_____

_____

Print Applicant Name _____

Applicant Signature _____ Date _____