

## **Glensheen Response to Reduced COVID-19 Restrictions 5/11/2021**

### MASKS & PHYSICAL DISTANCING

- Masks Indoors - Mask Required
- Masks Outdoors - Per University - Masks are required outdoors where physical distancing is unable to be achieved.
  - AND (May 7 - May 26) per State of MN, required if there are 500+ patrons at an outdoor event.
- Physical Distancing Requirements - While all physical distancing requirements will be lifted beginning May 28, staff are still encouraged to continue interacting with others while separated by 6 feet of distance.

### CAPACITIES

- Beginning May 7
  - Indoor - 50% capacity. Max party size is 10 people with 6 feet of distance between parties.
  - Outdoor - no restrictions on capacity for events, dining, socializing, gatherings. Also, no restrictions on seating.
- Beginning May 28
  - Indoor - Capacities will be increased as follows:
    - Mansion Tours: Paced admissions into the mansion. This will be accomplished by having a 2 minute video in the Carriage House for groups of guests to watch before proceeding to the Mansion. We will use this model throughout the summer.
    - Winter Garden max capacity: 90 people
    - Amusement Room max capacity: 60 people

### CONSUMING FOOD & BEVERAGE

- Indoor
  - Beginning May 7
    - No restricted time for when food & beverage may NOT be served
    - 50% capacity.
    - Table size: up to 10 people
    - Tables must remain six feet from other parties
    - All guests must be seated when eating or drinking
    - Masks required, unless eating or drinking.
  - Beginning May 27
    - No restrictions on capacity, no restrictions on table size, no restrictions to remain 6 feet from other parties.
- Outdoor
  - Beginning May 7
    - No restricted time for when food & beverage may NOT be served

- No occupancy limits, no social distancing requirements, no table size restrictions. Guests may stand when eating or drinking.

## LOCATIONS | TOUR LOGISTICS & ENHANCEMENTS

- Ticketing (Ticket House)
  - Ticketing moving back to Ticket House
    - Selling via parking-lot facing windows in ticket house
    - After purchase/redemption of tickets at ticket house, guests will be instructed to follow white line and next explore the Carriage House.
- Carriage House
  - Cow Stanchions & Horse Stalls
    - Continuing to act as a one way to regulate capacity in Mansion.
    - Guests will be asked to watch a 2 minute video before proceeding to the mansion to maintain paced admissions into the mansion.
    - During days of high visitor attendance, there will be a greeter in the Carriage House breezeway to ensure paced admissions to the Mansion
  - Gift Shop (Carriage Room)
    - Gift shop accessible before or after touring
  - Coffee & Donut Bar (Garage)
    - Daily | June 21, 2021 - August 29, 2021
    - Hours: 9-11 AM
      - Duluth Coffee Co. & Johnson's Bakery
- Beachfront | Daily | June 21, 2021 - August 29, 2021
  - Ice Cream Shark (Beachfront Hut)
    - Hours: 12pm - 5pm or 7pm
    - Format is same as last year.
  - Shark Bar (Beachfront Bar)
    - Hours: 12pm - 5pm or 7pm
    - Format is same as last year.

## OFFERINGS | TOURS

- Self-Guided Classic Tour
  - Continued one way path
- Self-Guided Full Mansion
  - Continued one way path
- Note: Glensheen will not offer guided tours this summer.

## ROUTE CHANGES | TOURS

- Tour route in the lower level of the mansion will not go into the winter garden. Instead, guests will loop through the billiards room and amusement room then exit back down the hall to view the boiler room, restrooms, milk room, laundry room.

## STAFFINGS

- Clean Team - Continuing as is. This is a great addition to our team!

## OFFERINGS | FREE WEDNESDAY NIGHTS

- Concerts on the Pier - We are bringing back Concerts on the Pier.
  - Continuing as executed 2 years ago!

## VENUE RENTALS | BOOKINGS

- Due to the variable nature of Glensheen's current restoration projects, there will be NO new bookings for venue rentals, unless the booking meets one of the following criteria:
  - University events (per Director approval)
  - Glensheen events (at the request of the Director)
  - Congdon family requests (per Director approval)
  - Committee meetings or group meetings will be permitted when they are hosted by a Glensheen employee who serves on the committee or group as part of their job as a representative of Glensheen (per Director approval)